# 公告 115 學年度第 1 學期學分費暨語言設備使用費（含延畢生補繳之學雜分費）繳費注意事項：

## 1. 繳費單列印及繳費時間：

本學期學分費暨語言設備使用費（含延畢生補繳之學雜分費）自 **115 年 10 月 12 日**起開始收費，並開放列印繳費單，本學期學分費暨語言設備使用費（含延畢生補繳之學雜分費）**繳費截止日為 115 年 11 月 13 日**，請依繳費單說明辦理，逾期銀行將不再受理。

## 2. 繳費單列印方式：

請至本校首頁點選「在校學生」，進入【學雜（分）費繳費專區】下載繳費單：

https://moltke.nccu.edu.tw/stuschfee_SSO/index.jsp

或至第一銀行「第 e 學雜費入口網」選擇學校並輸入學號列印：

https://eschool.firstbank.com.tw/member/index.aspx

※身分驗證碼格式：出生西元年末兩碼 + 月份兩碼 + 日期兩碼。

## 3. 繳費方式與銷帳時間：

本校學雜（分）費採自動銷帳機制，繳費完成後，各繳費方式之銷帳時間如下：

(1) 第一銀行臨櫃、ATM（含網路銀行）：約 1 小時。

(2) 信用卡：繳費完成後約 4 個工作天。

(3) 超商：繳費完成後約 6 至 7 個工作天。

繳費證明下載方式同繳費單，於銷帳完成後即可下載列印，銷帳完成後將無法列印繳費單。

## 4. 第一銀行現金收費櫃台服務時間：

行政大樓五樓出納組設有第一銀行現金收費服務櫃台，

服務時間：每週一至週五 10:30–13:00，

**繳費截止日（11 月 13 日，星期五）服務時間延長至 10:00–15:30，請同學多加利用。**

## 5. 逾期繳費規定：

逾期繳交學分費暨語言設備使用費(含延畢生補繳之學雜分費)者，教務處註冊組將依本校學則第 19 條規定辦理，**該科成績以零分登錄**，**學生於本學期休學截止日前申請補繳者，將加收滯納金**，請同學務必注意繳費截止時間。

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**國立政治大學《學則》第十九條**

**碩、博士班學生修讀碩、博士班或學士班科目者、學士班學生修習須繳費科目者，應依各開課單位於本校各級學雜費收費基準表中所列標準繳交學分費。**

**延畢之學士班學生補修或重修之課程應依各開課單位於本校各級學雜費收費基準表中所列標準繳交學雜費。**

**學士班學生重複修習已及格科目第三次以上者，須加收學分費。**

**全校學生應依規定繳交電腦及網路通訊使用費。使用外文中心之語言視聽設備之學生，應依規定繳交語言設備使用費。**

**各項費用逾期未繳納者，該科成績以零分計算。學生於當學期休學截止日前經專案申請核准補繳者，除應繳納原規定各項費用外並加收滯納金。滯納金依逾期天數計算，每逾二日按原應繳費用總額百分之一收取，以收取應繳費用總額百分之十五為上限且不逾新臺幣二千元。**

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## 6. 如有繳費相關疑問可致電出納組：校內分機 62122。

# National Chengchi University – 2026 Fall Semester Credit Fee & Language Learning Equipment Fee Payment Notice (including supplemental tuition and fee payments for deferred graduation undergraduate students)

## I. Payment Period

Credit fee and language learning equipment fee (including supplemental tuition and fee payments for deferred graduation undergraduate students) statement download and payment will be available starting **October 12, 2026**. The payment deadline is **November 13 , 2026 (Friday)**. The bank may no longer process the payment after the above-mentioned date.

## II. Credit Fee Payment Slip Download Instructions

Please download your credit fee payment slip using one of the following methods:

NCCU Tuition Payment Portal: **https://moltke.nccu.edu.tw/stuschfee_SSO/index.jsp**

First Bank e-Payment Portal: **https://eschool.firstbank.com.tw/member/index.aspx**

Select National Chengchi University (國立政治大學), then enter your student ID number and verification code.

※ Verification code format: Last two digits of your birth year + two-digit month + two-digit day
(e.g., May 4, 2003 → 030504)

## III. Payment Methods & Processing Time

First Bank Counter / ATM (including online banking): Payment will be processed in approximately one hour.

Taiwan-issued Credit Cards / China-issued UnionPay Cards: Processed in approximately 4 business days.

Convenience Stores: Processed in approximately 6–7 business days.

Receipts can be downloaded from the same portals used for tuition statement access, once your payment has been processed.

## IV. First Bank On-Campus Cash Payment Counter Service Hours

First Bank cash payment counter is available on the 5th floor of the Administration Building (Cashier Section).

Regular service hours: Monday to Friday, 10:30 AM – 1:00 PM.

**Extended hours on November 13 (Friday): 10:00 AM – 3:30 PM.**

## V. Late Payment Policy:

Late payments will be handled in accordance with Article 19 of National Chengchi University Regulations (see below).

**Article 19 of National Chengchi University Regulations :**

Master and Ph.D. students taking master/doctoral/undergraduate courses and undergraduate students taking courses that require course fees are all required to pay credit fees according to the tuition and fee schedules provided by the units offering courses for the corresponding degrees.

Undergraduate students who have their graduation deferred in order to supplement or make up a course shall pay credit fees at the standard rate charged for undergraduate courses by the unit offering the course.

Undergraduate students shall pay credit fees if they take retake already-passed courses for the third time or more.

All students of the University are required to pay fees for using computer and network communication facilities. Students who use the language and audiovisual facilities in the Foreign Language Center shall pay the language learning equipment fee.

**Students will be given a grade of zero during course assessment if they fail to pay the fees above within the given deadline. Students who have been approved to make retroactive payments before the suspension of study deadline of the current semester should be charged late fees in addition to the original fees. Late fees are calculated according to the number of days past due. It is calculated as 1% of the original fee for every two days past due, up to a maximum of 15% of the original fee and less than NT$2,000.**

## VI. For any questions regarding credit fee payment, please contact the Cashier Section at extension 62122.